

## Subcommittee Report

**Subcommittee Name:** QI Committee

**Meeting Date:** April 23, 2012

**Members Present:**

Kelly Nardone, NHS

Marianne LaSalle, BCRC/Aurora

Mary Ruhnke, Glade Run Lutheran Services

Sheree Jaszcar, Family member

Patty Grimm, BCBH

Holly Wald, HPW

Stephanie Santoro, AHCI

Mary Larzelere, HPW

Melissa Feragotti, C/FST (via phone)

Topic/Issue	Discussion	Resolution/Action
Review of minutes	<ul style="list-style-type: none"> <li>Holly gave an update on the action items from February's minutes</li> </ul>	<ul style="list-style-type: none"> <li>Minutes were approved</li> </ul>
Subcommittee structure and Affiliation Agreement	<ul style="list-style-type: none"> <li>Discussed the committee structure within Beaver County</li> <li>Subcommittees are being asked to develop an affiliation agreement</li> <li>Shared an outline for the structure of the affiliation agreement (see attached)</li> </ul>	<ul style="list-style-type: none"> <li>Mary to send out a sample of an affiliation agreement (see attached)</li> <li>Committee members to send HPW feedback on how they envision the QI Committee's agreement by May 4 (send to <a href="mailto:mlarzelere@hpwassoc.com">mlarzelere@hpwassoc.com</a>)</li> <li>HPW to develop draft of an affiliation agreement for committee approval</li> </ul>
Update on quality indicators	<p><b>Enrollments and follow-ups</b></p> <ul style="list-style-type: none"> <li>Both are below the target – discussed why</li> <li>New strategy for getting follow-ups completed before the deadline – Mary will emphasize due date rather than when the window closes so there is some leeway if the interview cannot be completed by the due date</li> <li>HPW has met with the SPAs to address enrollments and follow-ups to get back on track to meet targets</li> </ul>	<ul style="list-style-type: none"> <li>Mary to look at housing situation by age</li> <li>HPW to send out sign-in sheet to all subcommittees with a column for individuals to identify as a peer/family member</li> </ul>

	<p><b>NOMS update</b></p> <ul style="list-style-type: none"> <li>Discussed the data coming from the enrollment NOMS (see attached)</li> </ul> <p><b>Peer/family representation</b></p> <ul style="list-style-type: none"> <li>All committees are aiming to have at least 51% of their membership comprised of peers/family members</li> <li>HPW has added a column to sign-in sheets asking attendees to identify themselves as a peer/ family member if they are willing to do so</li> </ul>	
Consensus document	<ul style="list-style-type: none"> <li>20 individuals from 17 organizations, as well as peers, signed the consensus document</li> </ul>	
Evaluation 102 training	<ul style="list-style-type: none"> <li>HPW will be holding an Evaluation 102 training on June 5 from 10am-12noon at BCBH</li> <li>This training will be a follow-up to the Evaluation 101 training and will go more in-depth</li> </ul>	
Other	<ul style="list-style-type: none"> <li>Stephanie presented the county plan, which includes pages to give feedback on transformation and funding priorities</li> <li>Melissa reported back on a request Sheree had made at the last meeting regarding information on education for youth on how to be a good employee <ul style="list-style-type: none"> <li>Junior Achievement does some education in Allegheny County</li> <li>Students are getting some education around employment in home ec, business class, and through their senior projects</li> <li>Math teachers teach students how to use/balance a check book if they have extra time</li> <li>Uncommon Grounds and Roots have some programs, as does JTBC</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>If you have feedback regarding the county plan, please fill out the appropriate pages and send to the individuals listed (see attached presentation)</li> </ul>