

**Project Recovery
QI Meeting
8/25/11 Minutes**

Attendees:

Holly Wald, HPW Associates
Mary Larzelere, HPW Associates
Kim Hall, Project Recovery
Kelly Nardone, NHS

Stephanie Santoro, AHCI
Darlene Tindell, AHCI/BCBH
Patty Grimm, BCBH

Minutes from Previous Meeting

Minutes were accepted

Update on Action Items from Previous Meeting

HPW has confirmed providers to pilot the Core Values survey and plans to send out the survey next week

Need peers and family members to pilot the survey (would like 5)

An Introduction to Evaluation training was scheduled for September 20 at BCBH

Action Items

Darlene to contact Diane(?) Watson about asking consumers/families to pilot the core values survey

HPW to contact Marianne LaSalle at BCRC about asking consumers/families to pilot the core values survey

Darlene will invite the EPIC committee to attend the Evaluation training

Update on Enrollments & Review of Data

We have a total of 26 enrollments to-date

HPW presented data coming from the 26 enrollments.

The committee discussed comparing data for those who receive more intensive services with those who receive fewer services. It was suggested that HPW look at data from the CFST survey.

HPW will provide quarterly reports to each of the SPAs containing data on the clients they enrolled and will also provide quarterly reports on overall data

HPW will put together quarterly fact sheets focusing on a specific issue

HPW is meeting with each of the SPAs to discuss any issues they have with the instrument and to ask if there is anything else they are interested in learning about. One SPA requested more information on criminal justice history.

HPW is looking into adding additional questions to the NOMS. 2 additional sections are being added to the instrument in the next couple months, which would be an ideal time to add any additional questions that are of interest locally.

Action Items

HPW to break down the employment data further in the future

Begin thinking about any additional questions to be added to the NOMS. These should be added at the

Structure

Working towards having the committee comprised of 50% peers/family members
The Change Agent Committee has provided case managers with a letter to give to peers with information on how to become more involved with the system

Action Items

Put together a draft of a vision statement for the QI Committee to be given to peers

Core Values Survey

It was suggested that individuals being sent the survey be provided with the opportunity to complete the survey from multiple perspectives (provider, peer, family). Several options were discussed about how to accomplish this. For example, include three links in the email request and ask individuals to complete any that apply to them. Another suggestion was to have the survey direct the respondent to the appropriate set(s) of questions based on how they identify themselves.

Action Items

HPW to revise the survey to allow for individuals to respond for multiple roles.
HPW to send the link to the survey to the committee for review before piloting.

Additional Items

Start thinking about what areas we want to look at so we can set up benchmarks.

Next Meeting

Monday, September 26, 2011 at 10:00am at BCBH

QI Committee meetings will be held on the 4th Monday of every month at 10am. Please add this to your calendars.