

Subcommittee Report

Meeting Minutes

Subcommittee Name: Quality Improvement (QI)

Meeting Date: September 30, 2013 @ 9:30am

Next Meeting Date¹: November 25, 2013 @ 9:30am

Total Attendees: 4

Members Present:

Emily Unikel, HPW
Kim Hall, Project Director
Kelly Nardone, NHS
Marian Jankowski, BCBH

Agenda Items:

- 1) Review minutes from previous meeting (8/20/13)
- 2) Update on Enrollments and Reassessments
- 3) Review 2012-2013 IMR Report Summary
- 4) IPP Updates
- 5) Update on 2012-2013 Annual Report
- 6) 2013 Core Values Survey Discussion
 - a. How to incorporate more consumers
- 7) Other

Agenda items discussed

Topic/Issue	Discussion	Resolution/Action Item
Review of minutes	<ul style="list-style-type: none"> The group reviewed the minutes from the previous meeting. 	<ul style="list-style-type: none"> Minutes were approved with no further changes.
Update on Enrollments and Reassessments	<ul style="list-style-type: none"> Emily Unikel reviewed the enrollments and reassessment rates to date. 	N/A
Review 2012-2013 IMR Report Summary	<ul style="list-style-type: none"> Emily Unikel reviewed the IMR Report Summary. Kelly suggested including reasons for consumer discharge in the IMR FACT Sheet. 	<ul style="list-style-type: none"> Reasons for consumer discharge will be included in the IMR FACT Sheet.
IPP Updates	<ul style="list-style-type: none"> Emily Unikel reviewed the 2011; 2012; 2013 IPP Reports and Code Sheet. 	N/A
Update on 2012-2013 Annual Report	<ul style="list-style-type: none"> Emily Unikel provided an update that the 2012-2013 Project Recovery Annual report has been started. 	N/A
2013 Core Values Survey Discussion	<ul style="list-style-type: none"> Emily Unikel asked the group for suggested as to how more consumers can be included in the completion of the upcoming 2013 Core Values Survey. The following suggestions were given: <ul style="list-style-type: none"> Keep copies of the survey at MHA that would enable consumers to complete a paper-and-pencil version. Correspond with Bonnie and ask her to distribute the Survey Monkey link to her email distribution list. Keep copies of the survey at Aurora that would enable consumers to complete a paper-and-pencil version. Keep copies of the survey at LTSR that would enable consumers to complete a paper-and-pencil version. Keep copies of the survey at Friendship Ridge that would 	<ul style="list-style-type: none"> Emily will follow-up with the following people regarding consumer completion <ul style="list-style-type: none"> Bonnie Marie Krechowski- Aurora Megan- NHS LTSR Danielle- Friendship Ridge

	enable consumers to complete a paper-and-pencil version.	
Other	<ul style="list-style-type: none"> No other items were discussed. 	N/A

ⁱ The remaining QI Subcommittee meetings for 2013 are as follows: November 25th all hosted by Beaver County Behavioral Health beginning at 9:30am.